

CRANDON MORNING EQUIPMENT CHECK LIST

Unit Number _____ Name _____

Ambulance *If Applicable

- Staged & Level
- Fuel > 1/2 Tank
- Forest & MARC 1 Radio check from mobile unit
- *Manual master switch turned off
- Windows closed
- All doors unlocked
- Key in ignition / Ignition OFF
- *Rig plugged into shore power or generator if required. (AC / Charging)
- *AC / Heat running and set to 68 F or 20 C
- Cot made with clean bottom sheet and pillow
- Dirty lines stowed in outside compartment or up front.
- Oxygen tank turned off
- WiFi on and charged
- Laptop (Charged and logged into Windows)
- WARDS Launched and logged into OFFLINE mode
- Digital PCW launched and ready for data / notes
- *Printer stocked with paper and powers on / USB connected
- Personal items removed from the patient compartment
- Food or beverages removed from patient compartment
- Garbage can empty with new liner
- Floor swept & free of debris
- Surfaces such as handles and high touch areas sanitized
- *Hitch removed and stowed

- | |
|-----------------------------------|
| <input type="checkbox"/> Thursday |
| <input type="checkbox"/> Friday |
| <input type="checkbox"/> Saturday |
| <input type="checkbox"/> Sunday |

Primary - UTV

- Full of fuel
- Stokes basket secured and attached.
- Trauma Kit (Checked & stocked)
- Airway Kit (Checked & stocked)
- Carboard or poly splints SM/MED/LG
- Head Blocks
- KED Board
- Eject System

Secondary - ATV/UTV

- Full of fuel

This check list is to be completed twice daily while at the venue. Print your name and note the unit number, turn in the completed form to the crew lead each day.

CRANDON EVENING EQUIPMENT CHECK LIST

Name _____ Name _____

*If Applicable

- Ambulances moved to secure location
- ATV's moved to secure location
- Trash emptied
- Food / beverages removed
- Floors swept
- Windows closed
- *Manual master switch turned off
- Equipment and kits from ATV/ UTV locked in module
- Trash, food and personal items removed from ATV's and glove box
- ATV/UTV keys placed in driver side ambulance door pocket
- Ambulance doors locked
- Rig keys given to designated person for safe keeping
- *Rig plugged into shore power for charging
- Doors locked
- Track radios returned
- GLEMS radios collected and accounted for
- GLEMS radios placed on charger
- Purchase ATV & Generator fuel if needed

Laptops should be shut down each night and logged off.

If possible take to cabin and log into WARDS OFFLINE where there is internet signal.

See SOP/SOG for details on laptop and WARDS operations and work arounds